

**WEST HILLS COLLEGE LEMOORE**  
**555 College Avenue**  
**Lemoore, CA 93245**

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**CITIZENS' BOND OVERSIGHT COMMITTEE for**  
**Measure E – School Facilities Improvement District (SFID) No. 3, Lemoore Area**  
**MINUTES**  
**December 8, 2010 4:00pm**  
**West Hills College Lemoore**  
**555 College Avenue**  
**Lemoore, CA 93245**  
**Administration Building, Conf. Rm. 124**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>WHCCD Staff:</b>	<b>Others Present:</b>
<b>Les Brown, Chair</b> <b>Tom Hernandez,</b> <b>Vice Chair</b> <b>Buddy Brooks</b> <b>Linda Balcazar</b> <b>Lynda Lahodny</b>	<b>Donna Elliott</b> <b>Salli Day</b>	<b>Don Warkentin, WHCL</b> <b>President</b> <b>Frances Squire,</b> <b>Executive Director of</b> <b>Foundation/Marketing</b>	<b>Kevin Cobb, AP</b> <b>Architects</b> <b>Richard Treece, AP</b> <b>Architects</b> <b>Wicus Postma, AP</b> <b>Architects</b> <b>Maureen Azevedo,</b> <b>Community Member</b>

**1. Tour of Golden Eagle Arena**

A tour of the Golden Eagle Arena was provided for the committee members prior to the start of the meeting.

**2. Call to Order**

Committee Chair Les Brown called the meeting to order at 4:52 p.m. A flag salute was conducted. He welcomed all and stated that he appreciated the tour of the Arena. He asked if there were any comments from the public. None were offered.

**3. Welcome new member**

Don Warkentin announced that due to personal reasons Salli Day would no longer participate as a member on this committee. He recalled that at the previous meeting it was suggested that Maureen Azevedo, Lemoore Chamber of Commerce Chief Executive Officer, be asked to become a member. Maureen has agreed to participate and she is present today as an observer. Consideration will be given to her membership at the Board of Trustees meeting on January 18, 2011.

**4. Action Items**

- Citizens' Oversight Bond Meeting Minutes of June 23, 2010

Buddy Brooks motioned to approve the minutes of the June 23, 2010 meeting; it was seconded by Lynda Lahodny, all were in favor, the motion passed.

## **5. Information/Discussion/Presentations**

### **A. Global Credit Portal – Bond Rating**

Keven Cobb reported that West Hills Community College District has an A+ rating for a public entity which is rare. The District's obligation and credit are in order and for the last six months there has been no bond insurance due to the stability of the District. The rate determines how tax payers pay back. Mr. Brown asked if there were any questions or comments. There were none.

### **B. Measure E Facility Project Updates**

Keven Cobb distributed a recap for SFID 3 which \$31 million allocated for Lemoore, Riverdale and Avenal. The recap reflects project costs by project name under each bond series and the amount spent to date, the remaining balance and percent expended. Les Brown questioned other dollars being used. Keven reviewed the matching funds, capital outlay, and other funding sources. \$6.3 million has been spent to date. The yellow highlighted areas indicate what has been edited since the last recap shared at the previous meeting. The second series of bonds will be sold. Field sports will not be funded for several years. An opportunity has come up to consider solar energy. Buddy Brooks commented that with no state bond in 2012-13 projects may need to be delayed or readjusted. Buddy questioned what would be the approach for the solar system. Keven responded that the District would own it and it would be sold to PG&E. The gray row on the recap represents projects that are closed without Measure E funds were used. Keven stated that the only new project is the PV System which was moved around time wise. The Board of Trustees appreciates the flexibility. A binder containing copies of a detailed schedule, cost estimates, and funding sources is kept at the college campus, the District office and the architect's office. Additionally, a SFID Audit Binder lists all the funding sources. Invoices are entered each month showing balance totals. These are located at the District office and the AP & Associate's office.

### **C. Series B SFID #3 \$15 million**

Keven reported that the Board of Trustees approved the Series B bonds to be sold, but they are not sold as yet. There will be no field sports now with the Series B bonds. The Student Center has been moved up as a way to re-strategize. The Student Center which will house the student union will not be paid for by State funds. It will be locally funded. The plan is to go to the DSA in June which will take six months. The Student Center project is slated to begin at this time next year (December 2011). Mr. Brown asked if there were questions, there were no questions. He thanked Keven for his in depth explanation.

## **6. Announcements**

Mr. Warkentin announced that the next regular meeting date had been set for June 22, 2011; however, the by-laws of this Committee specify that an organizational meeting is to be held in January of each year. He recommended that the annual organization meeting be scheduled in January 2011 and that a third meeting be held as this is a complex project. At the organizational meeting we will consider the one-year term members for re election. A report to the Board of Trustees needs to also be done. This will be completed after the District's audit which is typically done in December. Keven recommended that three meetings be held per year to accommodate more frequent updates. The consensus was to hold three meetings. The next meeting (organizational) was scheduled for January 26, 2011 at 4:00 p.m.

Agenda items will be as follows:

- Review of District Audit Report
- Draft of Annual Report
- Project Update

**7. Committee Member Comments and Requests**

Mr. Brown asked if there were further comments/requests. There were no further comments.

**8. Adjournment**

The meeting was adjourned at 5:28 p.m.