



# WEST HILLS COLLEGE LEMOORE

555 College Avenue  
Lemoore, CA 93245

Annual Organizational Meeting  
CITIZENS' BOND OVERSIGHT COMMITTEE for  
MINUTES

Measure E – School Facilities Improvement District (SFID) No. 3, Lemoore Area

January 25, 2012 4:00pm  
West Hills College Lemoore  
555 College Avenue  
Lemoore, CA 93245

Golden Eagle Arena 2<sup>nd</sup> floor conf. rm.

Members Present:	Members Absent:	WHCL/WHCCD Staff	Other Present
Buddy Brooks Tom Hernandez, Vice Chair Lynda Lahodny Linda Balcazar Maureen Azevedo	Les Brown, Chair Donna Elliott	Don Warkentin, President Glenda Oliver, Admin. Asst.	AP Architects: Richard Treece Byron Woods Stephanie Hunter Celina Garcia

## 1. Call to Order

The meeting was called to order by Vice Chair Tom Hernandez at 4:09 p.m. A flag salute was conducted. Mr. Hernandez asked if there were any comments from the public, there were none.

## 2. Action Items

- The Citizens' Oversight Bond Committee Meeting Minutes of October 12, 2011 were approved on a motion by Maureen Azevedo; it was seconded by Lynda Lahodny, all were in favor, the motion passed.

- Draft of Annual Report to the Board SFID No. 3 (Lemoore Area)

Richard Treece reviewed the annual report including the changes to be made. The letter to the Board will be signed by Tom Hernandez, Vice Chair, as Chair Les Brown is still ill, although recovering. Buddy Brooks motioned to accept the draft with the changes to be made; it was seconded by Lynda Lahodny, all in favor, the motion passed.

## 3. Information/Discussion/Presentations

### A. Review of revised Bylaws

Richard Treece stated that the revised Bylaws are to be sent to the Board of Trustees for consideration of approval at their meeting in March. Richard reviewed each of the recommended changes. Once these are approved a final copy will be brought back to the Committee.

#### i. Committee Member Terms

The term of oversight committee members begins on the day of approval by the Board.

## **ii. Ethics Policy Statement**

The Ethics Policy Statement was reviewed.

### **B. Website Presentation**

Richard reviewed the newly created websites for each of the bonds. For Measure E the website is: [www.measure-e.org](http://www.measure-e.org)

### **C. Golden Arena Project Update**

Mr. Warkentin reported that the contractors are getting close to finalizing the Golden Eagle Arena project. Most everything is done or will be within the next two weeks. Paper work is being taken care of with the Division of State Architects which will probably take another month. A notice of completion has been filed. The concession stands were used over Christmas break with 450 high school wrestlers attending and all went well. These will be open for upcoming events.

### **D. Series C Bond Sales**

Mr. Warkentin stated that we have not sold Series C bonds as our assessed valuation is not where it should be. Housing and construction have slowed down. We will most likely sell in the fall. We have sold A & B bonds with Series C and D to be next. Hopefully more information will be provided at May meeting.

### **E. Audit Report**

In the absence of Ken Stoppenbrink, Mr. Warkentin reported that the entire audit report is on the district website. We received an unqualified report from our auditors. Lemoore projects begin on pg. 42. Mr. Warkentin stated that as far as he is aware this is a good report. The Board received the report at their meeting last week.

### **F. Measure E Facility Projects/Student Union**

Richard Treece reported that the changes on the recap are highlighted in yellow. The Bond B actual sales fell a bit short. Adjustments have been made to remain on budget. They are looking at projections over the next couple of years. In one aspect it is a good thing and in one way a bad thing as other funding sources can be picked up. Future projects will have to be resubmitted to the state chancellor's office. Concerning the Student Union; if the BAN loan against the bond had to be sold in the future and not sold (series B) then the district would be responsible to pay. Mr. Warkentin asked the total cost of the multi use project as he receives questions. The total is \$25 million. Infrastructure includes water lines, utility lines and part of the road. If the college charged for parking the proceeds could be used for parking lot maintenance. Deferred/scheduled maintenance monies are no longer received. Per FTES a fixed dollar amount is received and most colleges this size receives \$150,000 that has to be spent in two years. Adjustments were made to the outreach center projects and the PV system. They are developing a program to keep track of the HVAC chillers in order to replace them before they break down. Parking repairs are to be to the existing lots. The video surveillance system is done and operational. Series C & D projects have been moved down. There are no funds available for the Performing Arts Center. Due to lack of funds the projects keep getting moved out. This next year there will project proposals. Matching dollars from the college would be needed. Future bond sales may be used.

#### **i. 3D of Student Union**

Plans will be sent to the Division of State Architects (DSA) in March. Depending on their schedule it is hoped to hear back from them by October of 2012. Changes will be made and sent back to the DSA by December 2012. Hopefully we can break ground by early next year, 2013. The building will be 22,000 sq ft. with a dining area.

**G. Next meeting dates:**

- May 30, 2012
- September 26, 2012
- January 23, 2013

**H. Announcements**

Mr. Warkentin announced the upcoming events: Lorrie Morgan and Pam Tillis on February 10<sup>th</sup> and the Anniversary Gala on March 24th.

**I. Committee Member Comments and Requests**

Mr. Hernandez asked if there were comments or requests.

Linda Balcazar thanked the Committee members for the experience of being a student participant on the Citizen's Measure E Oversight Committee.

**J. Adjournment**

The meeting adjourned at 5:50 p.m.