



WEST HILLS COLLEGE LEMOORE

555 College Avenue
Lemoore, CA 93245

Annual Organizational Meeting
CITIZENS' BOND OVERSIGHT COMMITTEE for
Measure E – School Facilities Improvement District (SFID) No. 3, Lemoore Area
Golden Eagle Arena 2nd floor conf. rm.
January 30, 2013 4:00pm
MINUTES

Members Present:	Members Absent:	WHCL/WHCCD Staff	Others Present
Les Brown, Chair Tom Hernandez, Vice Chair Maureen Azevedo Buddy Brooks Lynda Lahodny Jim McGee		Ken Stoppenbrink, Vice Chancellor Don Warkentin, President Glenda Oliver, Admin. Asst.,	AP Architects: Richard Treece Byron Woods

1. Call to Order

Chairman Brown called the meeting to order at 4:00 p.m. He welcomed the Committee members and led the Committee in the flag salute. He asked if there were public comments. There were none.

2. Action Items

- **Citizens' Oversight Bond Meeting Minutes of October 24, 2012**

Lynda Lahodny motioned to approve the Citizens' Oversight Bond Meeting Minutes of October 24, 2012; it was seconded by Jim McGee, all were in favor, the motion passed.

- **Election of Officers**

- a. Chair
- b. Vice Chair

Chairman Brown explained that even though the above items are listed as an action items there is a proposed change to the Bylaws to extend the term served by Oversight Committee members to three consecutive two year terms. The recommended change is on the Board of Trustee's agenda for the upcoming Board meeting on February 12, 2013. If the Bylaws are approved there will be no need for the election of a new chair and vice chair and/or committee members at this time and another two year term will be approved. Buddy Brooks motioned that Les Brown and Tom Hernandez remain chair and vice chair respectively if the Bylaws are approved. Mr. Brooks moved to close this item at this time until the results of the Bylaws are learned from the Board meeting. All were in consensus.

3. Information/Discussion/Presentations

- **WHCCD Audit Report Review**

Vice Chancellor Stoppenbrink reviewed the Audit Report. He stated that a clean audit report with no findings from the auditor on Prop. 39 was received. Chairman Brown questioned the Measure L Bond which passed in November to allow speeding up the sale of the bonds. Mr. Stoppenbrink responded that we have the authority to reissue but as yet we have not done anything to sell. Measure L has yet to be issued and this allows interest expenses to be saved. The District received \$12.6 million but how we sell in the marketplace is the strategy being considered/determined. Chairman Brown congratulated the administration for the passing of Measure L and stated that it is a testimony to the faith the community has in the District administration.

- **Annual Review of Bylaws**

- a. Bylaws to be revised 2/2013 to allow 3 yr. terms

Due to the passing of Measure L an oversight committee will be needed. Kings County has not yet certified the election. It is possible to have the same members for both Measure E and Measure L Bond Oversight Committees, although separate meetings/agendas will be necessary. This will be on the board agenda in February, and a special meeting can be held in March to make all aware of the Board's decision. Sixty (60) days are allowed after Kings County's certification is issued to coordinate a new committee. Buddy Brooks commented that as far as efficiency, it would make sense to have the same committee members to oversee both of the Measures. Lynda Lahodny concurred and suggested that the same committee members could participate and the meetings be held back to back. The tentative date for the special meeting is March 13, 2013. A notice will be sent after the February Board meeting.

- **Oversight Committee Membership**

- a. Potential new members

Mr. Warkentin reported that there are open seats on the Committee for new members. He has invited previous student representative member, Linda Balcazar, who served a one year term, to the next meeting. Also, Eddie Neal (potential student representative) has been approached to apply for membership. Mrs. Balcazar may serve as a community representative and Mr. Neal as a student representative if approved.

- **SFID No. 3 Annual Report**

Richard Treece reviewed the annual report. Chairman Brown recommended a correction to change the signature from Vice Chair, Tom Hernandez's name, to Chairman Les Brown's name for signature. Mr. Treece will make the change and return the Report for Chairman Brown's signature; thereafter the Report will be sent for the Board of Trustees' February meeting agenda.

- **Measure E Facility Projects/Student Union**

Mr. Stoppenbrink stated that it is not necessary to have two separate audits. The student center is being funded out of two phases. Byron Woods stated that the scope for the student center has been revised. The square footage is now at 18,000 square feet as the kitchen is being scaled back in exchange for larger meeting rooms. They hope to send plans to the Department of State Architects (DSA) by early summer 2013. It takes approximately three to six months at the DSA. Hopefully it will be approved by spring of 2014. Measure L funds can be sold at any time. Upon approval received from DSA, the bids will go out. Mr. Stoppenbrink stated he will need a three month lead time to meet with Standard & Poor's.

Regarding Riverdale and renovation to the science labs, Phase 1 is closed out. The plans have been submitted to the DSA for preliminary review and we are to hear back in a month or so. It is slated to start construction as soon as students leave for the summer.

Byron Woods stated that a site for the PV system is still to be determined.

The Multi-Use Sports Center project will hopefully be closed out by the next Committee meeting.

The reauthorization of the \$12,656,255 (Measure L) has to do with future projects.

Avenal: Byron Woods reported that he had a meeting two weeks ago and it is anticipated that Avenal's project will entail a remodel such as Riverdale's. A Memorandum of Understanding (MOU) has been sent out to Avenal stakeholders for review and comment.

Chairman Brown asked if there were further questions; there were none.

4. Future meeting dates: May 29, 2013 - September 25, 2013 - January 29, 2014 - May 28, 2014
A special meeting will be held in March 2013 to learn the results of the Board of Trustees meeting concerning the Bylaws and if new membership is needed.

5. Announcements

Chairman Brown asked if there were announcements. Mr. Warkentin reintroduced Jim McGee as the newest oversight committee member. Mr. McGee's membership was approved by the Board of Trustees last June 2012.

6. Committee Member Comments and Requests

There were no comments and/or requests at this time.

7. Adjournment

Chairman Brown adjourned the meeting at 4:38 p.m. He reiterated that it would be advantageous to have the same committee members for both Measure E and Measure L Oversight Committees.