



WEST HILLS COLLEGE LEMOORE

555 College Avenue
Lemoore, CA 93245

CITIZENS' BOND OVERSIGHT COMMITTEE for
Measure E – School Facilities Improvement District (SFID) No. 3, Lemoore Area
Golden Eagle Arena 2nd floor conf. rm. (680A)
January 28, 2015 4:00 pm

MINUTES

Members Present:	WHCL/WHCCD Staff:	Others Present:	Absent:
Les Brown, Chair Tom Hernandez, Vice Chair Jim McGee Buddy Brooks Lynda Lahodny Guest: Jenny MacMurdo	Don Warkentin, President Amber Avitia, Admin. Asst.	AP Architects: Byron Woods	Members: WHCL/WHCCD Staff: Ken Stoppenbrink, Deputy Chancellor AP Architects: Richard Treece

1. Call to Order

Chairman Les Brown called the meeting to order at 4:00 p.m. He led the committee in the flag salute. He asked if there were any comments from the public. At this time, there were no comments. Don Warkentin introduced Jenny MacMurdo, Lemoore Chamber’s CEO to the Committee.

2. Action Items

- **Citizen’s Oversight Bond Committee Meeting Minutes of May 28, 2014 & October 1, 2014**

Lynda Lahodny motioned to approve the meeting minutes of May 28, 2014 and October 1, 2014 as one item; Tom Hernandez seconded; approved.

3. Information/Discussion/Presentations

- **Review of Annual Audit- Don Warkentin**

Don Warkentin reviewed with the members the “Annual Financial Report June 30, 2014.” He highlighted page 6 informing the members the District’s funding sources of “State Apportionment”. The district receives funding through local property tax, student enrollment fees and FTES (full-time equivalent students). The district ended the year with an Unrestricted General Fund balance of approximately \$3.2 million. Turning to page 12, Don informed the members of the audit discussion and pointed out the District has never relied on Sacramento to solve problems at the local level. Don turned to page 78-79 and informed the members there are no findings or recommendations in our district report. Don reviewed with the members the “Financial and Performance Audit June 30, 2014”. He explained to the members this report is an audit of our bond dollars. Turning to page 2 he informed the members this covers Measure C, E, and Q funding. He explained page 4 Capital

Outlay Project Funds and noted the District is trying to save money for future match building and scheduled maintenance funding. Revenue Bond Funding is the Bonds our District sells. Currently, we have sold \$12.9 million thus far. Don noted page 10 how some of the funding is spent informing the members the Riverdale Science Building Remodel is still in progress. Don reported on page 18 there were no adjustments or audit findings.

4. Review of Annual Report (2013-2014)

Byron Woods referred to the handout “Annual Report to the Board of Trustees” and informed the members this report is required to be completed by the committee, approved by the committee and to the board for final approval. Byron reviewed the draft and informed all that we need to review the membership and place the future meeting dates on this report. Buddy Brooks moved to approve the Annual Report to the Board of Trustees seconded by Tom Hernandez; approved.

5. Student Center Update

Don Warkentin informed the members the Student Center building will house food services, a bookstore, a study area, and be a place for students to gather. The district decided to go out for a lease-leaseback contractor, and thought it would be quicker rather than the traditional bid. We selected Dave Bush Construction as the lease-leaseback contractor and he then took requests from his subs that happened to be \$6 million over budget. AP Architect met with Bush Construction to value engineer this proposal and recently their bid was \$15 million which was still \$2million more than what our District budgeted. The Board of Trustees will approve next month to go with the traditional bidding process which will take approximately 30 days to complete that process.

6. Completion Recap/Budget Revisions/ Project Updates

Byron Woods reported last November he, Don Warkentin, Dr. Gornick, and Ken Stoppenbrink sat down and took a look at the current budgets. He referred to the “Revision-5” handout and informed the members this is a summary page of the Measure E funds being increased, reduced, or reallocated. Reviewing “Completion Recap 1/28/2015”, Byron informed the members the Master Planning is moving forward in the bidding progress. We are currently in the design development process with Riverdale. The PV system has laid out a master plan for the master building of this campus. Current conversations have begun regarding the Allied Health building. With the use of Prop 39 funding, scheduled maintenance is being completed consisting of LED lighting and retrofitting of Phase 2 in the arena parking lot. AP Architects are in the process of updating the catalytic converter on the campus chillers. The conference center was recently updated with new carpeting. Concrete caulking repairs will take place in different areas of the sidewalks. Byron informed the members that 68% of Measure E funds have been spent up to date.

7. Committee Members and Terms

Les Brown informed the members the third term of James Brooks, Les Brown, Tom Hernandez, and Lynda Lahodny end 3/19/2015. At this time, Tom Hernandez and Lynda Lahodny are not willing to participate on the Measure L committee only. Buddy Brooks will think about his membership for the Measure L committee. Tom Hernandez and Les Brown showed interest for the committee for the Measure T bond project. Jerry Palmer, Jenny MacMurdo, Fred Griffiths, and Ron Alvin are a few names that were mentioned as possible committee members for Measure E and Measure L.

8. Renewal Members- J. McGee –

Buddy Brooks approved Jim McGee's membership renewal to a second term seconded by Lynda Lahodny; approved.

9. Potential New Members-

Les Brown informed the group to send any potential names for membership to Amber Avitia.

10. Future meeting date:

The next meeting is scheduled for Wednesday, May 27, 2015.

11. Announcements

At this time, there were no other announcements.

12. Committee Member Comments and Requests

There were no further comments.

13. Adjournment

This meeting adjourned at 4:52 p.m.